

## MINUTES

### ANNUAL GENERAL MEETING

1:00 pm on Tuesday 8th August 2023

At the Attunga Public Hall

1. **AGM: Welcome by Returning Officer** Robyn Mowbray
2. **AGM: Present** (as noted on Sign on/ Sign off Register) Lorraine Abra, Warren Brinkley, Noel Hollis. Daron Johnson, Margaret Markwick, Robyn Mowbray, Ian Regan, Vinnie Todd
3. **AGM: Apologies** Lisa Hannaford, Margaret Markwick
4. **AGM: Confirmation of Minutes** of the Public Hall **AGM held 30 th August 2022.**
5. **AGM: Chairperson's Report** Copy to be provided for next General Meeting
6. **AGM: Financial Report** Copy attached. In summary, Working Account \$2832.52 credit and Term Deposit \$5,348.15 credit. Some slight delay in receiving audited ledgers from TRC.
7. **AGM: Business Arising/ Questions**, if any, in relation to the Chairperson's Report and/or the Financial Report. Nil questions.
8. **AGM: Election of Office Bearers/Executive** to be conducted by Returning Officer (Existing members only can vote. Members can only vote once for each position.)
  - a) **Election of Office Bearers:**
    - **Position of Chairperson:** Lorraine Abra. Nominated Daron Johnson, 2<sup>nd</sup> Vinnie Todd. Re-elected unopposed
    - **Position of Deputy Chairperson:** Margaret Markwick. Nominated Ian Regan, 2<sup>nd</sup> Lorraine Abra. Re-elected unopposed
    - **Position of Secretary:** Ian Regan. Nominated Daron Johnson, 2<sup>nd</sup> Vinnie Todd. Re-elected unopposed
    - **Position of Treasurer:** Vinnie Todd. Nominated Daron Johnson 2<sup>nd</sup> Noel Hollis. Re-elected unopposed
    - **Position of Booking Officers** Daron Johnson and Margaret Markwick re-elected unopposed
9. **AGM: New Members** – Acceptance of nominations from user groups and community members. Completed for Kate Howard, 23 Attunga Street and Emily Tobin, 21 Attunga Street. TRC will be so advised.

10. **AGM: Returning Officer hands the 'chair' to the newly elected Chairperson**
11. **AGM: Thank the Returning Officer**
12. **AGM: Welcome new committee**
13. **AGM: General Business-** relating to matters relevant to AGM only.
  - 13.1 **Review Committee Strategic Plan** The Strategic Business Plan was discussed and it was noted that funding had been requested for the installation of ceiling fans as per the SBP. Separate copy is available.
  - 13.2 **Set Fees and Charges for up-coming year** Confirmed hire charges as:  
18 th and 21 st Parties \$1,000 bond and \$250 Hire rate.  
All other events \$400 bond and \$250 Hire rate.
14. **AGM1: Proposed date, time and venue of meeting dates for the coming year**  
General meetings to be held every 2 months with next General Meeting to be held on Tuesday 3 rd October 2023 Afternoon times are preferred for winter.
15. **AGM: Proposed date, time and venue for 2024 AGM (to be held in July/August)**  
To be advised as above
16. **AGM: Closing time of the 2023 Annual General Meeting**  
Meeting closed at 1:45 am, and was immediately followed by the August General Meeting.

Minutes prepared by Ian Regan